

TENDER FOR SELECTION OF CONSULTANT / AGENCY FOR CONDUCTING PRE-FEASIBILITY STUDY FOR SETTING UP HARYANA STATE INSURANCE COMPANY FOR IMPLEMENTATION OF PRADHAN MANTRI FASAL BIMA YOJANA (PMFBY)

Department of Agriculture and Farmers Welfare hereby invites sealed bids / proposals for engagement of consultant / agency for conducting pre-feasibility study for setting up Haryana State Insurance Company w.r.t. PMFBY.

Proposal needs to be submitted in hard copy ONLY in a sealed envelope. Sealed Envelope containing Proposals should invariably be super scribed with **“REF NO. DoA&FW/PMFBY/ 5957 /2017-18 Dated 01-08-2017”** along with Tenderer’s name & address and the same is required to be submitted in the office of Director of Agriculture & Farmers Welfare, Krishi Bhawan, Sector 21, Panchkula (Haryana) before due date and time of tender opening. Proposals received by facsimile, email shall be treated as invalid and rejected. Only detailed complete proposals in the form indicated, received prior to the closing time and date of the proposal shall be taken as valid.

The intending institutes / agencies are required to submit their proposal giving full particulars about their organization, competence and experience in this line of research along with the information, documents indicated. The declaration signed by the authorized signatory with the seal of the institute / agency. All pages are required to be numbered and signed by authorized signatory. The Sealed Proposal is required to be sent to Director of Agriculture & Farmers Welfare, Krishi Bhawan, Sector 21, Panchkula (Haryana) before due date and time of tender opening.

TERMS AND CONDITIONS OF THE TENDER

A. DUE DATE

The RFP along with supporting documents credentials/certificates etc. must reach in the office of the Director Agriculture & Farmers

Welfare in a sealed cover on 16.08.2017 up to 04.00 pm. The RFPs so received will be opened at the office of the Director Agriculture & Farmers Welfare, Krishi Bhawan, Sector 21, Panchkula on 17.08.2017 at 02.00 pm in the presence of authorized representatives of the bidders.

If the day is declared as a holiday by the Department or any unforeseen situation arrives due to local strike / bandh, then these activities would be taken up on the next working day at the same time schedule as mentioned above. Proposals received after the due date and time, are liable to be rejected and decision of the Department in this regard shall be final and binding.

The Department of Agriculture and Farmers Welfare reserves the right to accept or reject any or all the proposals in whole or part thereof without assigning any reason.

B. SCOPE OF WORK:

- i. Financial Feasibility & Operational Viability of the proposed Insurance Company from the point of view of crop insurance as under:
 - a. Five Year Projected Premium Vs. Claim Study,
 - b. Requirement of Seed Capital & sovereign guarantee,
 - c. Requirement of working capital
 - d. Possibility of Strategic Alliance / partnership / joint venture with existing insurance companies both in Govt. and private sectors.
 - e. Requirement of funds as per the guidelines of IRDA.
- ii. Organization Structure including staff requirement of Proposed Insurance Company

- iii. Legal procedures / clearances to be adopted for the Proposed Insurance Company.

C. PREPARATION AND SUBMISSION OF PROPOSAL:-

The proposal shall be typed in indelible ink and signed by the authorized signatory of the bidder who shall also initial each page. The proposer shall provide all the information required to be provided as per Eligibility Criteria and Assessment criteria stated above.

D. ELIGIBILITY CRITERIA:-

- The firm must be Government / Semi-government agency with adequate research experience of conducting such a comprehensive study / reports.
- The firm should have successfully submitted one feasibility study report of formation of any Government Insurance Company.

E. TECHNICAL BID:-

1. Agency Information :-

| Information | Description |
|------------------------------|--------------------|
| 1. Name of the organization | |
| 2. Registered Office Address | |
| 3. Phone no./Fax no./e-mail | |
| 4. Name of Contact Person | |
| 5. PAN | |

| | |
|--------------------------------|--|
| 6. Service Tax Registration No | |
|--------------------------------|--|

2. Assessment Parameters:-

| Sr. No. | Parameter | Score per achievement | Maximum Score |
|----------------|---|--|--------------------------------|
| 1. | Experience – Experience of conducting pre-feasibility / feasibility / DPR of formation of Insurance Company. | 1.1 Pre-feasibility/ feasibility report making for one Government organization / insurance company 1.2 Pre-feasibility/ feasibility report making for more than one organization / insurance company 1.3 Pre-Feasibility / feasibility / DPR for one organization / insurance company 1.4 Pre-Feasibility / feasibility / DPR for more than one organization/ insurance company | 3 5 10 15 |

| | | | | |
|----|--|-----|--|----|
| 2. | International Research Work in the field of crop Insurance | 2.1 | One published research paper | 5 |
| | | 2.2 | More than one published research paper | 10 |

F. FINANCIAL BID:

Financial bids of the agencies whose score will be the highest as per the technical bid assessment parameter (top three scores) will be opened.

G. DISQUALIFICATIONS -

The agencies will be subject to disqualification on the following grounds:

- i. If the agency submitted the proposal documents after the response deadline.
- ii. If agency made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements,
- iii. If the agency failed to provide related clarifications when sought.
- iv. If the agency declared ineligible by the Govt. of India / State / PSUs for corrupt and fraudulent practices or blacklisted.
- v. In case any declaration made is found to be incorrect, the agreement will be terminated forthwith without prejudice to any other legal/penal action.

H. EVALUATION OF PROPOSAL FOR SELECTION OF THE AGENCY:-

The following formulae will be adopted for the final selection of the agency.

$$Z = W_1X_1 + W_2X_2$$

W_1 = Weightage of technical score (70%)

X_1 = Actual Technical Score of the Agency

W_2 = Weightage of financial score (30%)

X_2 = Actual Financial Score of the Agency

Z = Total score.

In case of tie, the selection of the bidder shall be made with the sole discretion of the Department of Agriculture and Farmers Welfare, Haryana.

I. SUBMISSION OF REPORT:-

The selected bidder must submit the final report within 30 days from award of the contract / work order.

J. SECURITY AGREEMENT:-

The papers to be handled during the tenure of the contract should be treated as strictly confidential and could not be used for any other purpose other than the matter exclusively related with the Department.

K. DISPUTE RESOLUTION:-

Any dispute arising between both the parties during the execution of the work order will be subject to the jurisdiction of the local court at Panchkula.

Financial Bid Format – to be submitted

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|--|---------------------------------|
| Tender Inviting Authority: Director of Agriculture, Haryana, Krishi Bhawan, Sector-21, Panchkula, Haryana. | |
| Name of Work: Conducting Pre-Feasibility study for setting up Haryana State Insurance Company for implementation of Pradhan Mantri Fasal Bima Yojana. | |
| Bidder Name: | |
| Price including all charges & Taxes (In Rs.) | |
| In Figures (In '000') | In Words (In 'thousand') |
| | |

(Signature of the bidder)